

Administration Officer

Stanbroke Feedlot, Chinchilla

Stanbroke is a family-owned and operated Australian beef business. We are vertically integrated with extensive cattle properties in Northern Queensland, backgrounding operations in Southern Queensland, state of the art cattle feedlot, fully accredited beef processing facility and global beef marketing capabilities.

This is a permanent full time position at our Chinchilla Feedlot located on Greenswamp Road.

Interested applicants will demonstrate the following skills and attributes:

- Intermediate to advanced computer skills, including spreadsheet and word processing programs
- Exceptional time management and organisational skills
- Effective written and verbal communication
- Attention to detail and high level of accuracy
- The ability to work both independently and within a team
- Computerized bookkeeping skills
- Knowledge and interest in the livestock industry will be highly regarded in the application process

This is an excellent opportunity for an energetic and motivated person to join our progressive team at Stanbroke. The position will attract an excellent salary and working conditions for the right candidate. Accommodation can be provided.

To apply for this job go to: www.stanbroke.com & enter ref code: 2988131. Applications close 07 September 2016